**Horizon 2020 Proposal Writing Camp for Moldova**

**Date: 3 – 5 December 2019**

**Venue: National Agency for Research and Development**Address: 180 Stefan cel Mare si Sfânt Ave., Chisinau

**Trainers: George Bonas & Manfred Spiesberger
 (International Cooperation Service Facility of the EC)**

**Preliminary agenda**

**Day 1** (*In Italics: Group work sections*)

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| **DAY 1** |
| 09.00 - 09.45 | **Introduction to Camp*** Explanation of the formats and expected activities, openness and limits
* Participants tour de table
* Expectations of participants
* A successful example, a “real project”
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| 09.45 – 10.15 | **Short overview of H2020 and of upcoming Horizon Europe*** *Group work:*

*How/where did the participants find the topics proposed?*  |
| 10:15-10:30 | BREAK |
| 10.30 – 11.15 | **NCP presentation/s** * Services offered and current call openings
* Best options for participation of researchers from the country
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| 11.15 – 12.00 | **Specific funding lines** * Discussing specific aspects and call conditions of funding lines of particular interest (e.g. access to Research Infrastructures), including Spreading Excellence; Widening Participation; and COST
 |
| 12:00-13:00 | LUNCH BREAK |
| 13.00 – 13.30 | **Evaluation of proposals*** Evaluation criteria
* *Group work to understand evaluation approach*
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| 13.30 – 13.45 | **How to understand a call and decode its content?** |
| 13.45 – 14.45 | **Call/topic decoding and understanding** * *Group work on specific calls/topics*
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| 14:45-15:00 | BREAK |
| 15.00 – 15.15 | **Introduction to proposal’s main parts*** Excellence and its contents
* Impact and its contents
* Implementation and its contents
* Budget
* Ethics and other Annexes
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| 15.15 – 15.30 | **Implementation part overview*** Workplan
* Work packages
* Deliverables
 |
| 15.30 – 16.30 | **Drafting a Work Plan description*** *Group work on specific calls/topics*
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| 16.30 – 17.00 | ***Presentations of the drafted Work Plans and discussion*** |

**Day 2** (*In Italics: Group work sections*)

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| **DAY 2** |
| 09.00 – 09.15 | **Consortium as a whole and individual profiles*** Required qualifications, complementarity
* Individual profiles
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| 09.15 – 09.40 | **Drafting the Consortium as a whole part*** *Group work on specific calls/topics*

*3.3 Consortium as a whole* |
| 09.40 – 10.00 | ***Presentations of the drafted Consortium parts and discussion*** |
| 10.00 – 10.30 | **(1) Excellence part overview*** Project rationale, objectives and the European dimension;
* Responding to the scope of the call (problem raised in the call), describe solution and expected results
* Excellence parts: objectives; relation to Work Programme; concept and methodology; ambition
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| 10.30 – 10.45 | BREAK |
| 10.45 – 11.45 | **Drafting Excellence*** *Group work on specific calls/topics*

 *1.1 Objectives* *1.2 Relation to the work programme* *1.3 Concept and methodology* *1.4 Ambition* |
| 11.45 – 12.15 | ***Presentations of the drafted Excellence parts and discussion*** |
| 12.15 – 13.15 | LUNCH BREAK |
| 13.15 – 13.30 | **(2) Impact part overview**1. Expected Impact, impact types, indicators
2. Measures to maximize impact (Communication, Dissemination, Exploitation)
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| 13.30 – 14.15 | **Drafting an impact section*** *Group work on specific calls/topics*

*2.1 Expected impacts* |
| 14.15 – 14.45 | ***Presentations of the drafted Impact parts and discussion*** |
| 14.45 – 15.00 | BREAK |
| 15.00 – 16.00 | **Drafting measures to maximize impacts** * *Group work on specific calls/topics*

*2.2a Dissemination and Exploitation of results**2.2b Communication* |
| 16.00 – 16.30 | ***Presentations of the drafted measures to maximize impact parts and discussion*** |
| 16.30 – 17.00 | **Wrap-up of the two first days and orientations for Day 3** |

**Day 3** (*In Italics: Group work sections*)

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| **DAY 3** |
| 09.00 – 09.15 | **Budget and eligible costs in Horizon 2020** * Eligible costs, funding rates, direct/indirect
* Tips for preparing a budget
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| 09.15 – 10.15 | **Drafting a budget for a work package (or a task)*** *Group work on specific calls/topics*

*Human resources (p-m and rates)**Consumables; Travel; Other**Equipment**Sub-contracting* |
| 10.15 – 10.45 | ***Presentations of the drafted budgets and discussion*** |
| 10.45 – 11.00 | BREAK |
| 11.00 – 11.30 | **Horizontal issues in Horizon2020*** Ethics; IPR; Open science; RRI
* How to integrate these aspects in the proposal
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| 11.30 – 12.00 | **Identifying horizontal issues in the calls/topics addressed*** *Group work on specific calls/topics*

*Ethics; IPR; Open Science; RRI* |
| 12.00 - 13.00 | BREAK |
| 13.00 – 13.30 | ***Presentations on the identified horizontal issues and discussion*** |
| 13.30 – 14.30 | **Presentation on specific H2020 Programmes** (to be fine-tuned according to expressed needs)* Marie Skłodowska-Curie actions (MSCA)
* ITN, RISE, IF
* ERC Grants
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| 14.30 – 15.15 | ***Identification of possible actions to be proposed by the participant’s organizations**** *Brainstorming on ITN; RISE; IF; etc.*
* *Presentation of tentative proposals and discussion*
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| 15.15 – 15.30 | BREAK |
| 15.30 – 16.00 | **The Participant Portal: proposal submission and proposal management system** |
| 16.00 – 16.30 | **Final discussion and Q&A** |